



# AAA Exclusive Vacations

## Pre-paid China Visa Kit

Thank you for booking with AAA Exclusive Vacations...

Here is your pre-paid China Visa Kit. This complimentary service is uniquely provided as a value-added benefit for clients traveling on our

*The Splendor of China*

- Before completing the enclosed forms, please make sure that your trip is paid in full.
- Pre-paid standard visa fees require that your completed application reach our visa service at least 30 days prior to travel. Documents received 29 days or less incur additional fees which are the responsibility of the traveler.

If you have any questions, Melanie, our Manager of Concierge Services is available to assist you at 800-678-7942.

# ***IMPORTANT PASSPORT AND VISA INFORMATION FOR VISITING***

## ***CHINA***

**General Tours** is pleased to provide its travelers with information and forms to obtain the necessary travel documentation for entry into China.

A passport, valid for at least six months beyond the length of stay in China, is required, as well as a visa, which provides for entry and exit. The visas are stamped in passports; and, in general, the Chinese consulate requires one clean visa page (not amendment page) for the visa stamp.

**IMPORTANT NOTE:** When visas are required they are necessary entry documents, but they do not guarantee entry into a country. The Immigration Officer at the point of arrival will review visas and/or other documents and make a determination as to whether entry will be permitted, the purpose of entry and the length of stay.

If you need assistance in securing a new or renewal passport, or additional visa pages to your passport, please contact CIBT at 1-800-406-1523, Monday - Friday, 9:00am - 5:00pm, CST (customerservice@cibt.com). Information on current State Department requirements, forms, and fees will be provided to you at the time of your call. **NOTE:** Expedited passport processing normally takes 5-10 business days, and visa processing can only commence after passport processing is concluded. Please be sure you contact CIBT for specific information in urgent situations prior to forwarding your documentation.

Requirements, forms, and fees for U.S. citizens, which are subject to change without notice, are given on the attached "VISA ORDER FORM." Travelers who are not U.S. citizens can call CIBT at 1-800-406-1523 for nationality specific information and requirements.

Please use the checklist in the "Requirements are Per Person" section of the Visa Order Form to correctly identify the documentation that should be forwarded to the CIBT office. All passports are returned via FedEx to the address you provide in the "Return Shipping Address" section.

Please complete all questions in block lettering on the enclosed visa application form, and sign the form using blue or black ink. Please refer to the guidelines on the following page in answering all blanks on the form. Then, attach required number of photographs (as indicated on the Visa Order Form), where applicable.

**Photograph guidelines: approximately 2" x 2", in color, official passport-type presenting a full frontal facial view on a clear white background, and should be recent enough to represent a good likeness of the passport holder.**

Please do not send your documentation to the CIBT office **more than 30 days prior** to your tour departure. The approximate processing time required to obtain your requested visa:

China: 14 business days

Please calculate the total number of days required to process your travel documentation requests (either visa alone or passport/visa together), and consider the date you forward documentation *to the CIBT office* and the date you require the passport *to be returned to you prior to your tour departure* (DO NOT include shipping days to and from the CIBT office). Then, please indicate either "normal" or "rush" processing time/fees on the Visa Order Form for either one or two travelers.

NOTE: If you have traveled to the country(ies) indicated as requiring visa(s) in this Visa Information Brochure, please review your passport for an existing multiple-entry visa that may still be valid for the dates of this trip. Please be advised that upon receipt of your documentation package in the CIBT office, CIBT will initiate processing of the requested visa(s). If a visa(s) is not granted due to a pre-existing valid visa, etc., applicable consular fees may be charged, and a \$25 CIBT "stop process" fee will be assessed, per passport.

No vaccinations are required to obtain your visas. If you are traveling through an infected country, you may require vaccinations for entry into certain countries. We recommend that you consult with your personal physician for his/her health recommendations for your entire trip.

**APPLICATION INSTRUCTIONS:** The following information is meant to serve as a guide in completing certain questions on your visa application form. Please complete in block lettering and answer all questions. **Please be sure to check the appropriate box on both the China visa application form and the Visa Order Form, and include applicable fees, per person.**

**TIBET TRAVEL:** In order to obtain a Chinese visa valid for travel to Tibet, applicants must provide with their Chinese visa applications approval from Tourist Bureau of Tibet Autonomous Region (Tel: 86-891-683-4313; Fax: 86-891-863-4632). **Chinese visas will not be granted when applications list cities in Tibet without the appropriate approval.**

- No. 1.1:** Write your last name and your first name, as they appear in your passport.
- No. 1.3:** Please complete **only** if applicable; otherwise, please write **“N/A.”**  
Please provide your maiden name or former Chinese name, if applicable.
- No. 1.9:** This information appears at the beginning of your passport. Please be sure to accurately copy the information onto your visa application form.
- No. 1.14:** If you are retired, so indicate; otherwise, please provide your current profession or occupation and business telephone number. If you are a consultant, please indicate type of consulting.
- No. 2.1:** **Please check “tourism”.**
- No. 2.5:** **Places to visit:** Please name the city(ies) you will visit, according to your itinerary.
- No. 2.2:** Please check the appropriate box, according to your itinerary.
- No. 2.3:** **Date of (each) entry to China:** Please provide the date(s), according to your itinerary.
- No. 2.4:** **Duration of (each) stay in China:** Please provide the number of days per entry, according to your itinerary.
- No. 2.6:** Please leave blank.
- No. 3.1-3.4:** Please check appropriate box. (If you have *previously been refused a Chinese visa*, please contact **CIBT** for assistance).
- 4.7:** Please write **“Prepaid tour with General Tours”**

**IMPORTANT NOTE FROM THE CHINESE EMBASSY:** Persons suffering from mental disorder, leprosy, AIDS, venereal diseases, contagious tuberculosis or other diseases shall not be allowed to enter China. The Validity of the Visa, Duration of Stay, and Number of Entries, are issued at the discretion of the consular officers, whose decisions are based strictly on the laws and regulations of the Chinese Government. The consular officers are entitled to change and/or revoke issued visas. They reserve the right to refuse any application and withhold disclosure of the reason for the refusal. All visa requirements are subject to change without notice at the discretion and interpretation of the Chinese Embassy and Consulate General.

## ***DID YOU SIGN AND DATE YOUR APPLICATION?***

*By sending applications to CIBT for processing, you accept all of the requirements, restrictions and limitations on liability set forth herein and specifically agree and confirm that neither CIBT nor your travel company shall be liable to you for any failure to comply with the necessary visa requirements for your travel, for the action or inaction of any government body and/or for the performance by any third party delivery company. At all times and under all circumstances, CIBT's total liability to you for any all claims, causes of action, liabilities and damages of any kind shall not, in any circumstance or for any reason, exceed the lesser of the fees actually paid by you to CIBT or \$500. In no event shall CIBT be liable to you for any indirect, special, consequential or incidental losses or damages, including, without limitation, lost profits, or for punitive damages, and that your sole and exclusive remedy against CIBT for damages in connection with the failure to obtain a requested visa or visas in a timely manner shall be the return of the CIBT service fees actually paid by you or \$500, whichever is less.*

# 中华人民共和国签证申请表

## Visa Application Form of the People's Republic of China

请逐项在空白处用中文或英文大写字母打印填写，或在□打×选择。  
Please type your answer in capital English letters in the spaces provided or check the appropriate box to select.

### 一、关于你本人的信息 / Section 1. Information about Yourself

1.1 外文姓名 / Full Name: 姓 / Surname: _____ 中间名 / Middle Name: _____		<b>照片 / Photo</b>  请将 1 张近期正面免冠、浅色背景的彩色护照照片粘贴于此。  <i>Please affix one recent passport style color photo, with full face, front view, no hat, and against a plain light background.</i>
1.2 性别 / Sex: <input type="checkbox"/> 男 / M <input type="checkbox"/> 女 / F		
1.3 中文姓名 / Chinese Name if Applicable: _____		1.4 现有国籍 / Current Nationality: _____
1.5 别名或曾用名 / Other or Former Name: _____		1.6 曾有国籍 / Former Nationality: _____
1.7 出生日期 / Date of Birth (YY-MM-DD): _____		1.8 出生地点(国、省/市) / Place (Province/State, Country) of Birth: _____
1.9 护照种类 / Passport Type	<input type="checkbox"/> 外交 / Diplomatic <input type="checkbox"/> 公务、官员 / Service or Official <input type="checkbox"/> 普通 / Regular <input type="checkbox"/> 其他证件(请说明) / Other (Please specify): _____	
1.10 护照号码 / Passport Number: _____		1.11 签发日期 / Date of Issue (YY-MM-DD): _____
1.12 签发地点(省/市及国家) / Place (Province/State, Country) of Issue: _____		1.13 失效日期 / Expiration Date (YY-MM-DD): _____
1.14 当前职业(可多选) / Your Current Occupation(s): <input type="checkbox"/> 商人 / Businessman <input type="checkbox"/> 教师、学生 / Teacher or Student <input type="checkbox"/> 政府官员 / Government Official <input type="checkbox"/> 乘务人员 / Crew Member of Airlines, Trains or Ships <input type="checkbox"/> 新闻从业人员 / Staff of Media <input type="checkbox"/> 议员 / Member of Parliament, Congressman or Senator <input type="checkbox"/> 宗教人士 / Clergy <input type="checkbox"/> 其他(请说明) / Other (Please specify): _____		

### 二、你的赴华旅行 / Section 2. Your Visit to China

2.1 申请赴中国主要事由(可多选) / Major Purpose(s) of Your Visit(s) to China: <input type="checkbox"/> 旅游 / Tourism <input type="checkbox"/> 执行乘务 / As Crew Member of Airlines, Trains or Ships <input type="checkbox"/> 探亲 / Visiting Relatives <input type="checkbox"/> 记者常驻 / As Resident Journalist <input type="checkbox"/> 商务 / Business Trip <input type="checkbox"/> 记者临时采访 / As Journalist for Temporary News Coverage <input type="checkbox"/> 过境 / Transit <input type="checkbox"/> 外交官、领事官赴华常驻 / As Resident Diplomat or Consul in China <input type="checkbox"/> 留学 / Study <input type="checkbox"/> 官方访问 / Official Visit <input type="checkbox"/> 商业演出 / Commercial Performance <input type="checkbox"/> 任职就业 / Employment <input type="checkbox"/> 其他(请说明) / Other (Please specify): _____	
2.2 计划入境次数 / Intended Number of Entries	<input type="checkbox"/> 一次出入境有效(3个月内有效) / Single entry valid for 3 months; <input type="checkbox"/> 二次出入境有效(6个月内有效) / Double entry valid for 6 months; <input type="checkbox"/> 半年内多次出入境有效 / Multi-entry valid for 6 months; <input type="checkbox"/> 一年内多次出入境有效 / Multi-entry valid for 12 months.
2.3 首次可能抵达中国的日期 / Date of Your First Possible Entry into China (YY-MM-DD): _____	
2.4 预计你一次在华停留的最长天数 / Your Longest Intended Stay in China _____ Days	
2.5 请按时间顺序列明你访问中国的地点(省及市/县) / Please list Counties/Cities and Provinces to visit in China in a time sequence: _____	
2.6 办理签证通常需要 4 个工作日，你是否想另交费要求加急或特急服务 / Normally, visa processing takes 4 working days. Do you request express or rush service by paying extra fee? <input type="checkbox"/> 加急(2-3 个工作日) / Express for 2-3 working days; <input type="checkbox"/> 特急(1 个工作日) / Rush for 1 working day.	

**三、你的健康状况及以前的国际旅行/ Section 3. Your Health Condition and Previous Overseas Tour**

3.1 你是否曾经被拒绝颁发中国签证? Have you ever been refused a visa for China?	<input type="checkbox"/> 否 / No <input type="checkbox"/> 是/Yes
3.2 你是否曾经被拒绝进入或被遣送出中国? Have you ever been refused entry into or deported from China?	<input type="checkbox"/> 否 / No <input type="checkbox"/> 是/Yes
3.3 你在中国或其他国家是否有犯罪记录? Do you have any criminal record in China or any other country?	<input type="checkbox"/> 否 / No <input type="checkbox"/> 是/Yes
3.4 你現在是否患有以下任一种疾病/ Do you suffer from any of the following diseases? ①精神病/ Mental Diseases                      ②开放性肺结核/ Open Tuberculosis ③性病/ Venereal Diseases                        ④感染 HIV 或艾滋病/ HIV Positive or AIDS ⑤麻风病/ Leprosy                                ⑥其他传染性疾痼/ Other infectious diseases	<input type="checkbox"/> 否 / No <input type="checkbox"/> 是/Yes
3.5 是否曾经访问中国/Have you ever visited China before?	<input type="checkbox"/> 否 / No <input type="checkbox"/> 是/Yes
3.6 对问题 3.1-3.4 选择“是”并不表示你就无资格申请签证，请说明详细情况/ If you select Yes to any question from 3.1 to 3.4, you do not lose eligibility for visa application. Please give detailed reasons for your answer.	

**四、你的联系方式/ Section 4. Your Contact Information**

4.1 你的工作单位或学校名称 / Name of Your Employer or School:	4.2 日间电话 / Daytime Phone Number:
4.3 你的工作单位或学校地址 / Address of Your Employer or School:	4.4 夜间电话 / Nighttime Phone Number:
4.5 你的家庭住址 / Your Home Address:	4.6 你的电子信箱 / Your Email:
4.7 在华邀请、联系的单位名称或探亲对象的姓名 / Name of Inviter, Contact or Your Relative in China:	4.8 联系电话 / Phone Number of Your Contact:
4.9 在华邀请、联系的单位名称或探亲对象的地址 / Address of Inviter, Contact or Your Relative in China:	4.10 电子信箱 / Email of Your Contact:

**五、其他声明事项 / Section 5. Other Declaration**

如有其他需要声明事项，请在下面说明 / If there is more information to declare, please give the information below.

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**六、他人代填申请表 / Section 6. Application Form Completed by Another Person**

如是他人为你填写签证申请表，请其填写以下栏目 / If this application was completed by another person on behalf of you, please have that person complete this section.

6.1 代填人姓名 / Name of Person Completing the Form:	6.2 与申请人关系 / Relationship to the Applicant:
6.3 代填人地址及电话 / Address and Phone Number of that Person:	6.4 代填人签名 / Signature of that Person:

**七、重要事项 / Section 7. Important**

我已阅读并理解此表所有问题，并对照片及填报内容的真实性及准确性负责。我理解，签证种类、有效期及停留期将由领事决定，任何不实、误导或填写不完整均可能导致签证申请被拒绝或被拒绝进入中国。

*I have read and understood all the questions in this application. I shall be fully responsible for the answers and the photo, which are true and correct. I understand that type of visa, number of entries and duration of each stay will be decided by consuls, and any false, misleading or incomplete statement may result in the refusal of a visa for or denial of entry into China.*

➡ 申请人签名 / Applicant's Signature: \_\_\_\_\_ 日期 / Date (YY-MM-DD): \_\_\_\_\_

# 中华人民共和国签证申请表

## Visa Application Form of the People's Republic of China

请逐项在空白处用中文或英文大写字母打印填写，或在□打×选择。  
Please type your answer in capital English letters in the spaces provided or check the appropriate box to select.

### 一、关于你本人的信息 / Section 1. Information about Yourself

1.1 外文姓名 / Full Name: 姓 / Surname: _____ 中间名 / Middle Name: _____		<b>照片 / Photo</b>  请将 1 张近期正面免冠、浅色背景的彩色护照照片粘贴于此。  <i>Please affix one recent passport style color photo, with full face, front view, no hat, and against a plain light background.</i>
1.2 性别 / Sex: <input type="checkbox"/> 男 / M <input type="checkbox"/> 女 / F		
1.3 中文姓名 / Chinese Name if Applicable: _____		1.4 现有国籍 / Current Nationality: _____
1.5 别名或曾用名 / Other or Former Name: _____		1.6 曾有国籍 / Former Nationality: _____
1.7 出生日期 / Date of Birth (YY-MM-DD): _____		1.8 出生地点(国、省/市) / Place (Province/State, Country) of Birth: _____
1.9 护照种类 / Passport Type	<input type="checkbox"/> 外交 / Diplomatic <input type="checkbox"/> 公务、官员 / Service or Official <input type="checkbox"/> 普通 / Regular <input type="checkbox"/> 其他证件(请说明) / Other (Please specify): _____	
1.10 护照号码 / Passport Number: _____		1.11 签发日期 / Date of Issue (YY-MM-DD): _____
1.12 签发地点(省/市及国家) / Place (Province/State, Country) of Issue: _____		1.13 失效日期 / Expiration Date (YY-MM-DD): _____
1.14 当前职业(可多选) / Your Current Occupation(s): <input type="checkbox"/> 商人 / Businessman <input type="checkbox"/> 教师、学生 / Teacher or Student <input type="checkbox"/> 政府官员 / Government Official <input type="checkbox"/> 乘务人员 / Crew Member of Airlines, Trains or Ships <input type="checkbox"/> 新闻从业人员 / Staff of Media <input type="checkbox"/> 议员 / Member of Parliament, Congressman or Senator <input type="checkbox"/> 宗教人士 / Clergy <input type="checkbox"/> 其他(请说明) / Other (Please specify): _____		

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2.1 申请赴中国主要事由(可多选) / Major Purpose(s) of Your Visit(s) to China: <input type="checkbox"/> 旅游 / Tourism <input type="checkbox"/> 执行乘务 / As Crew Member of Airlines, Trains or Ships <input type="checkbox"/> 探亲 / Visiting Relatives <input type="checkbox"/> 记者常驻 / As Resident Journalist <input type="checkbox"/> 商务 / Business Trip <input type="checkbox"/> 记者临时采访 / As Journalist for Temporary News Coverage <input type="checkbox"/> 过境 / Transit <input type="checkbox"/> 外交官、领事官赴华常驻 / As Resident Diplomat or Consul in China <input type="checkbox"/> 留学 / Study <input type="checkbox"/> 官方访问 / Official Visit <input type="checkbox"/> 商业演出 / Commercial Performance <input type="checkbox"/> 任职就业 / Employment <input type="checkbox"/> 其他(请说明) / Other (Please specify): _____	
2.2 计划入境次数 / Intended Number of Entries	<input type="checkbox"/> 一次出入境有效(3个月内有效) / Single entry valid for 3 months; <input type="checkbox"/> 二次出入境有效(6个月内有效) / Double entry valid for 6 months; <input type="checkbox"/> 半年内多次出入境有效 / Multi-entry valid for 6 months; <input type="checkbox"/> 一年内多次出入境有效 / Multi-entry valid for 12 months.
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2.6 办理签证通常需要 4 个工作日，你是否想另交费要求加急或特急服务 / Normally, visa processing takes 4 working days. Do you request express or rush service by paying extra fee? <input type="checkbox"/> 加急(2-3 个工作日) / Express for 2-3 working days; <input type="checkbox"/> 特急(1 个工作日) / Rush for 1 working day.	

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3.2 你是否曾经被拒绝进入或被遣送出中国? Have you ever been refused entry into or deported from China?	<input type="checkbox"/> 否 / No <input type="checkbox"/> 是/Yes
3.3 你在中国或其他国家是否有犯罪记录? Do you have any criminal record in China or any other country?	<input type="checkbox"/> 否 / No <input type="checkbox"/> 是/Yes
3.4 你现在是否患有以下任一种疾病/ Do you suffer from any of the following diseases? ①精神病/ Mental Diseases                      ②开放性肺结核/ Open Tuberculosis ③性病/ Venereal Diseases                        ④感染 HIV 或艾滋病/ HIV Positive or AIDS ⑤麻风病/ Leprosy                                ⑥其他传染性疾病/ Other infectious diseases	<input type="checkbox"/> 否 / No <input type="checkbox"/> 是/Yes
3.5 是否曾经访问中国/Have you ever visited China before?	<input type="checkbox"/> 否 / No <input type="checkbox"/> 是/Yes
3.6 对问题 3.1-3.4 选择“是”并不表示你就无资格申请签证, 请说明详细情况/ If you select Yes to any question from 3.1 to 3.4, you do not lose eligibility for visa application. Please give detailed reasons for your answer.	

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4.3 你的工作单位或学校地址 / Address of Your Employer or School:	4.4 夜间电话 / Nighttime Phone Number:
4.5 你的家庭住址 / Your Home Address:	4.6 你的电子信箱 / Your Email:
4.7 在华邀请、联系的单位名称或探亲对象的姓名 / Name of Inviter, Contact or Your Relative in China:	4.8 联系电话 / Phone Number of Your Contact:
4.9 在华邀请、联系的单位名称或探亲对象的地址 / Address of Inviter, Contact or Your Relative in China:	4.10 电子信箱 / Email of Your Contact:

**五、其他声明事项 / Section 5. Other Declaration**

如有其他需要声明事项, 请在下面说明 / If there is more information to declare, please give the information below.

--

**六、他人代填申请表 / Section 6. Application Form Completed by Another Person**

如是他人为你填写签证申请表, 请其填写以下栏目 / If this application was completed by another person on behalf of you, please have that person complete this section.

6.1 代填人姓名 / Name of Person Completing the Form:	6.2 与申请人关系 / Relationship to the Applicant:
6.3 代填人地址及电话 / Address and Phone Number of that Person:	6.4 代填人签名 / Signature of that Person:

**七、重要事项 / Section 7. Important**

我已阅读并理解此表所有问题, 并对照片及填报内容的真实性及准确性负责。我理解, 签证种类、有效期及停留期将由领事决定, 任何不实、误导或填写不完整均可能导致签证申请被拒绝或被拒绝进入中国。

*I have read and understood all the questions in this application. I shall be fully responsible for the answers and the photo, which are true and correct. I understand that type of visa, number of entries and duration of each stay will be decided by consuls, and any false, misleading or incomplete statement may result in the refusal of a visa for or denial of entry into China.*

➡ 申请人签名 / Applicant's Signature: \_\_\_\_\_ 日期/Date(YY-MM-DD): \_\_\_\_\_

# CIBT VISA ORDER FORM

4301 Connecticut Ave, NW, Suite 250  
Washington, DC 20007  
800-406-1523

Please send the following documents to CIBT. We recommend you use an overnight shipping service that has a package tracking system, such as FedEx, UPS, Airborne, etc. Please note, whichever method of shipping you select, you are responsible for the cost of shipping your documents to CIBT.

**REQUIREMENTS ARE PER PERSON.**

- \_\_\_ YOUR PASSPORT, signed and valid for 6 months beyond your length of stay in China.
- \_\_\_ One (1) completed and signed Chinese visa application (enclosed).  
Date(s) you are entering China \_\_\_\_\_ (list ALL dates of entry). The customer is responsible for verifying that the issued visa(s) will be valid as of the date(s) of his or her entry into China.
- \_\_\_ One (1) photo, black and white or color, regular passport type (2" x 2"). Please staple photo to application where indicated.
- \_\_\_ One (1) copy of all documents listed above including the Passport Data Pages. \$3 chg for CIBT to make copy.
- \_\_\_ This completed "VISA ORDER FORM," for one traveler or two individuals traveling together.
- \_\_\_ Your check made payable to CIBT or credit card information (see GRAND TOTAL below). A 2.49% processing fee will be assessed on all consular/government fees paid by CIBT. This amount is included in the total estimate of charges below .
- \_\_\_ Credit Card Type & #: \_\_\_\_\_ Credit Card Expiration Date: \_\_\_\_\_  
Name as it appears on card: \_\_\_\_\_
- Billing address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_
- Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**RETURN SHIPPING ADDRESS: (No P.O. boxes, please)**

Date THIS TOUR Departs U. S.: / /

Address:		
City:	State:	Zip Code:
Date I MUST have passport at above address: / /		

Day Phone: ( )	Fax: ( )
Home Phone: ( )	
E-mail address:	

**TRAVELER 1**

Last Name	First:	Citizen of:	Date of Birth: / /
Passport #:	Passport Expires: / /	Mother's Maiden Name:	

**TRAVELER 2**

Last Name	First:	Citizen of:	Date of Birth: / /
Passport #:	Passport Expires: / /	Mother's Maiden Name:	

**Processing Requirements and Fees Per Person (in U.S. dollars) are subject to change without notice:**

Country	Traveler 1 (X)	Traveler 2 (X)	Normal Processing 14 or More Business Days	Rush Processing Less Than 14 Business Days	AMOUNT ENCLOSED
China – USC – Single Entry			Paid by General Tours	Contact CIBT	
China – USC – Double Entry			Paid by General Tours	Contact CIBT	
Passport Replacement Insurance ( decline <input type="checkbox"/> )				\$ 10.00	
<b>If you need additional visa pages added in your U.S. passport, please contact CIBT for current requirements.</b>					
<b>TOTAL:</b>					<b>\$</b>